

CPC Meeting Minutes  
Monday, October 4, 2021  
Virtual Meeting

ATTENDEES: Suzanne Brennan, Ann Burbine, Jill Caffrey, Skyler Chick, Mike Connor, Dan Fennelly, Penny Scott Pipes, Doug Smith, Meg Stillman

Additional Attendees: Darryn Campbell, Roy Coates, Jay Mohr, Jerrilyn Quinlan, Tony Vegnani and other interested parties.

Meeting was opened at 7:00 pm

Acceptance of Agenda – Mr. Fennelly made a motion to accept the agenda for October 4, 2021; Seconded by Ms. Burbine; unanimous vote (9/0 in favor).

*Roll Call Vote: Suzanne Brennan, Ann Burbine - yes, Jill Caffrey - yes, Skyler Chick - yes, Mike Connor - yes, Dan Fennelly - yes, Penny Scott Pipes - yes, Doug Smith - yes, Meg Stillman - yes*

Acceptance of Minutes – Mr. Fennelly made a motion to accept the minutes as presented for September 13, 2021; Seconded by Ms. Burbine; unanimous vote (9/0 in favor).

*Roll Call Vote: Suzanne Brennan, Ann Burbine - yes, Jill Caffrey - yes, Skyler Chick - yes, Mike Connor - yes, Dan Fennelly - yes, Penny Scott Pipes - yes, Doug Smith - yes, Meg Stillman - yes*

## DISCUSSIONS:

**Community Preservation Act Presentation (CPA) and Update** - *Since 2002, Scituate CPC has recommended and Town Meeting has approved funding for the acquisition and protection of open space, preservation of historic properties, sites and artifacts, support for community housing and creation and expansion of recreational opportunities and properties.*

Mr. Fennelly gave a presentation on the history and current status of CPA. There are 187 cities and towns in Massachusetts representing 65% of residents in the State currently participating. The Community Preservation Coalition administers the CPA and provides information and support to the CPA communities through advocacy and legislation, ballot measures, technical assistance and training, newsletters and a website with a large database showing projects from every town. Participating towns pay an annual fee for these services.

Statewide, as of 2020, over 12,800 projects have been approved and \$2.5 billion raised to preserve 31,861 acres of open space, fund 2,700 outdoor recreation projects, and create or support 20,000 units of affordable housing.

In Scituate, as of 2021, 177 projects have been approved and \$28.5 million raised to preserve over 400 acres of open space, fund 51 outdoor recreation projects and 77 historic preservation projects, with \$4.2M in funding for affordable housing. Since 2003, the Town has received \$9M from the State in matching funds, which is collected through fees assessed at the Registry of Deeds.

Mr. Fennelly offered a break down of the finances, the funding and application process, and the rules and regulations for what can be funded. ***To view the full presentation of the Annual Review please go to the CPC page on the Town website.***

**Discussion/Vote – Revised Application: 90-foot Baseball Field Design, \$75,000** – Darryn Campbell, Scituate Little League

Mr. Fennelly explained that the original application had too many questions and it was decided that the Design and Construction phases would be broken out into two applications.

Mr. Campbell said that he resubmitted the new application within the deadline with feedback and recommendations from Mark Novak about the estimated costs to complete the design phase, including community involvement. He has also submitted the application for the Construction phase for the Annual Town Meeting. He said that he has spoken to Maura Glancy from the Rec Department who offered support and assistance for the project.

Ms. Burbine said that she read the minutes from the Select Board meeting on November 19, 2019 when they voted to approve the JV field as well as the \$100,000-200,000 from Toll Brothers appropriation. Although Covid created delays in 2020, she would like some clarification on why it was stalled this long. She noted that the application did not specify going before the Planning Board, which will be necessary for public meetings.

Mr. Fennelly noted that there were a lot of moving parts and questions, i.e., the location of the Senior Center and the use of Gates School. He also noted that the School Department has not shown any interest in participating in discussions.

The Board members all voiced support for the new application and everyone agreed it was moving in the right direction. They all thanked Mr. Campbell for his patience and perseverance.

**VOTE:** A MOTION was made by Ms. Burbine to fund \$75,000 for the 90-foot Field Design Application; Seconded by Mr. Connor (9/0 in favor)

*Roll Call Vote: Suzanne Brennan, Ann Burbine - yes, Jill Caffrey - yes, Skyler Chick - yes, Mike Connor - yes, Dan Fennelly - yes, Penny Scott Pipes - yes, Doug Smith - yes, Meg Stillman - yes*

### **ANNUAL REPORT OF ACTIVE PROJECTS:**

Bailey-Ellis Project – the original project is going well; they have \$1,200 left that will be used for de-humidifiers.

Little Red Schoolhouse Archives Project – Most of the work is done, they will use the remaining \$4,500 to complete the project.

Trail Marking and Mapping Project – The mapping and signage has been completed on all seven properties, including a bridge and a boardwalk. They will use the remaining budget for the Kiosks.

Dog Park – The original application was for a large and small dog park; only the large dog park was completed. They have \$14,000 remaining which will be used for the small dog park.

Stockbridge Grain Chest and Documents – the project is almost complete; they will use the remaining funds.

North Scituate Train Canopy Project – It is mostly finished but has been stalled. They need to finish the ceiling and had a contractor interested, but the Town waited too long to put the bid out and the contractor withdrew. Now, they are waiting for the Town to submit a new ceiling bid, but it appears that it is not a priority at this time. They cannot finish the other areas, like installing new benches, until the ceiling is complete.

Ms. Brennan asked Mr. Vegnani if he can look into this and he agreed to do so.

PJ Steverman Skate Park Project – Will be completed by October 31, 2021 and they will use all of the allocated funding. They will be having a dedication on October 11<sup>th</sup>.

Scituate Fire Truck Project – Ms. Quinlan said that issues related to Covid collapsed their project and nothing could get done in 2020. They also lost the original location for the fire truck. It is now behind the First Parish Road fire station and covered with a tarp. They are still working on a permanent location for storage and restoration. The Town put out an RFP for restoration but had no response. She noted that Jim Boudreau, Town Administrator, is having discussions with the Vo Tech school to see if some of the restoration work would be an appropriate project for them, such as painting. They are forming a board to come up with future fundraising ideas.

Trails Parking and Access Project – They are three quarters of the way through. They still need to do the Damon parking lot. Boy Scouts are doing work on signage.

Conservation Restrictions – They are done; they are waiting for approval from the State, hopefully by December.

**New/Old Business** – Mr. Fennelly listed the projects we have received for FY23:

1. Scituate Lighthouse Restoration - \$800,000
2. 90-Foot Field Construction - \$600,000
3. Cole Parkway Bandstand Additional Funding - \$83,000
4. Hollett Street Land Acquisition - \$40,000
5. Town Archives - \$20,000
6. High School Tennis Courts Restoration - \$12,000
7. Cedarwood/Utility Road Path - TBD

**Adjournment** - The meeting was adjourned at 8 p.m. by unanimous vote (9/0 in favor).

*Roll Call Vote: Suzanne Brennan, Ann Burbine - yes, Jill Caffrey - yes, Skyler Chick - yes, Mike Connor - yes, Dan Fennelly - yes, Penny Scott Pipes - yes, Doug Smith - yes, Meg Stillman - yes*

*Submitted by - Mary Sprague*

*Documents submitted*

- *Presentation on the Community Preservation Act*
- *90-foot Baseball Field Amended Application*
- *Annual Project Reports for Open Projects*